



MARYLAND/DC RECORDS COMMITTEE

Annual Meeting Minutes

30 March 1991

The MD/DC Records Committee's annual meeting was held 30 March 1991 in Bethesda, MD (hosted by member Harvey Mudd). The following were present: committee members Bob Augustine, Roger Clapp, Dave Czaplak, Hank Kaestner, Harvey Mudd, Paul O'Brien, Bob Ringler, Chan Robbins, chair Claudia Wilds, and secretary Erika Wilson.

SECRETARY'S REPORT: a summary of committee activity during the past year was distributed to all present. Since the last annual meeting five packages, with thirty new records, have been sent out. Four packages have been tabulated, with final decisions reached on 14 records. Over all, the committee has taken up 187 records, made decisions on 146, and has 41 records pending (30 of these are currently in circulation).

PROCEDURES:

1. Package processing time was discussed; a summary of past voting times was distributed, which showed member handling time to be a major source of delay. Timing and contents of packages were also seen as sources of delay. The committee voted to decrease the minimum time between packages to four weeks, and to give the secretary greater discretion over the number (10 to 15) and mix of records (old and new) in a package. Recirculations should go out as soon as available.

2. Voting procedures were also discussed and modified in line with the new nine member committee size and the need to streamline recirculations. New voting rules: Round #1--unanimous records only accepted or rejected; all others to Round #2. Round #2--unanimous records as above; five accept votes necessary for Round #3; all others rejected. Round #3--unanimous records as above; 8-1 also accepted; 7-2 necessary for Round #4; all others rejected. Round #4--circulated after discussion at Annual Meeting; votes of 9-0 and 8-1 accepted; all others rejected.

3. Requests for additional information from observer(s) should be made to the secretary with the newly designed form for this purpose, preferably on the first circulation. Likewise, outside opinions should be requested on the first circulation, with name and address of person to ask for an opinion.

FOURTH CIRCULATION RECORDS: Three records (88-02, 88-13, and 88-16) were discussed. A formal request for more information on 88-13 was made (letter sent 01 April 1991). These records will be recirculated when a reply is received or by 30 April 1991, whichever comes first.

CRITERIA FOR REVIEWING RECORDS: Stewart & Robbins is the baseline for the MDDCRC's review process for older records. Current records are reviewed on the basis of Robbins & Bystrak (published as "Criteria for Review" in *The Maryland Yellowthroat*). After some discussion, no changes were made in this list. The secretary will monitor, with twelve records reviewed being a trigger for reappraisal on the list. There are five specimens at the NMNH (Western Wood-Pewee-2; Rufous Hummingbird-1; Painted Bunting-1; and Baird's Sparrow-1) which the MDDCRC should review. Roger Clapp agreed to write brief descriptions and provide comments on these for future MDDCRC review.

DOCUMENTATION/EDUCATION: The newly designed Documentation Guide will be handed out by the secretary at the MOS annual convention in May. It was suggested that a rejected record be published in *The Maryland Yellowthroat*, providing an opportunity for MOS members to cast their votes, followed by a published discussion of why this record failed. A suitable example would be 88-08; the secretary and chair will work up this idea.

ELECTION OF NEW MEMBERS: Seven candidates were nominated for the three openings. The committee elected Rick Blom to a 1-year term (the last step in the transition to a nine member committee), and Willem Maane and Claudia Wilds to 3-year terms. Claudia Wilds was re-elected to chair the MDDCRC; Erika Wilson continues as secretary.

The next MDDCRC meeting will be at the NMNH to study skins on Saturday, 22 February 1992; the next annual meeting will be Saturday, 28 March 1992.

Erika Wilson

MDDCRC Secretary